



JOB DESCRIPTION
Lead MR Technologist

Position Title: Lead MR Technologist
Status: Non-Exempt
Reports to: Technical Services Supervisor

POSITION SUMMARY:

Responsible for supervising activities of the MR department, including technical and ancillary staff on specific shifts and/or times. Performs a wide variety of technical procedures with quality patient care, assisting physicians as needed. Performs examinations utilizing MR equipment to locate, evaluate and record critical functional, pathological, and anatomical data. Communicates findings to radiologist(s) as appropriate.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assures daily staffing levels are appropriate for workload and quality patient care needs, in conjunction with Medical Director(s) and/or Technical Services Supervisor.
- Develops, implements, and communicates MR techniques.
- Supervises day-to-day activities of the MR department to ensure efficient staff productivity and that quality images are obtained. Communicates pertinent issues to the Technical Services Supervisor and Medical Director.
- Ensures the patient flow within the department is constant and organized.
- Facilitates referring physicians' requests.
- Ensures adherence to departmental Policy, Procedures, and guidelines. (i.e., dress code, standard precautions).
- Provides input to Technical Services Supervisor on hiring and promotion decisions, corrective actions, coaching and counseling.
- Demonstrates skill in the use of sensitive MR equipment to obtain accurate and meaningful results obtaining patient's history and show correlation of the clinical history with the test performed.

- Demonstrates skills in the proficient use of PACs.
- Develops film when necessary.
- Obtains the highest quality images possible, assuring the anatomical area of interest is images as completely as possible.
- Ensures equipment calibration by performing quality control tests according to established procedures and frequency schedule.
- Assists in training new and student MR Technologist and technologist assistants.
- Practices sterile and isolation techniques resulting in the prevention of cross-contamination and infection.
- Maintains a high quality of patient care.
- Maintains high quality of patient and personnel safety.
- Communicates in a positive and timely manner with co-workers, physicians, patients, and visitors.
- Maintains equipment and orders supplies when needed.
- Ensure compliance with State and Federal regulations.
- Other duties, as assigned.

REQUIREMENT/QUALIFICATIONS/SPECIFICATIONS:

KNOWLEDGE/ABILITIES/SKILLS:

- Must possess excellent organizational and communication skills.
- Ability to work independently and within prescribed exam times.
- Must possess certification in all areas of MR performed while on the job.
- Must possess the understanding of the functionality the MRI Center's operations, desired patient through-put while providing optimal patient care and considerations for patients circumstances.
- Ability to perform the identified essential functions of the position including the operation of any equipment associated with performing the essential functions.
- Ability to perform the essential functions of the position without posing a direct threat to him/herself, others or property.

- Ability to adhere to Sharp and Children's MRI personnel policies and practices including the attendance and punctuality requirements.
- Ability to maintain a calm and courteous demeanor and conduct business in a professional manner.

EDUCATION:

- High School graduate
- Completion of an accredited MR program
- Must have current license/certification, including CPR and Venipuncture
- Advanced registration in MRI

WORK EXPERIENCE:

- 2-4 years experience directly related to the duties and responsibilities specified
- 1 year supervisory experience preferred

PHYSICAL DEMANDS:

- Ability to walk to other departments and hospital areas
- Ability to periodically bend, stoop or reach to file, organize and obtain objects
- Ability to distinguish telephone ring and caller's voice, hear and speak over a telephone and in person
- Ability to speak clearly and be comprehensible
- Ability to write and record information legibly
- Visual acuity
- Ability to accurately keyboard
- Ability to position patients